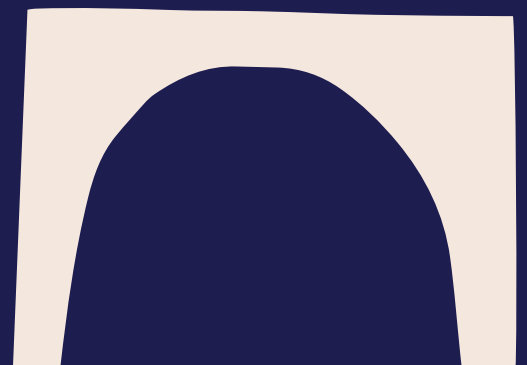
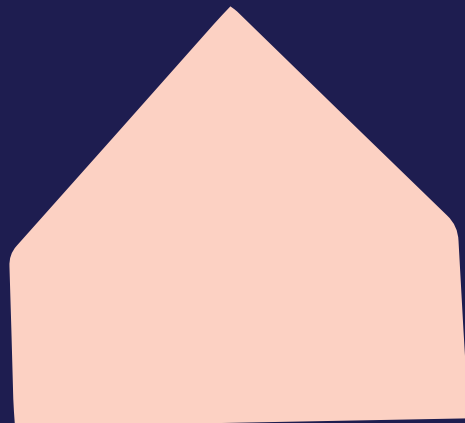


Woollahra Gallery at Redleaf Artist in Residence Program Guidelines Expression of Interest Information

July 2026 - June 2027



Introduction

Woollahra Gallery at Redleaf's Artist in Residence Program is an opportunity for Artists and creatives to research and develop new work within a historic, harbourside cultural space.

The Program offers applicants one of two non-residential, non-furnished studio spaces over a four month period. There are six opportunities in total, with two Residencies offered simultaneously during each of these time periods:

- 6 July – 25 October 2026
- 2 November 2026 – 21 February 2027
- 1 March – 20 June 2027

In return for rent-free use of the studio space, Artist in Residence are required to engage with the community in two ways:

- participate in one Open Studio event (more information - page 3)
- develop and lead a Community Engagement Project (more information - page 3)

To support Artists, the Gallery offers **\$1,600** (inc. gst) for each Residency opportunity.

Woollahra Gallery at Redleaf is committed to supporting local artists, young creatives, First Nations organisations and individuals, as well as Artists with diverse access needs, to foster representation and positive outcomes. The Gallery's annual offering is developed, selected and presented within a transparent, strategic framework aligned with Council objectives and best-practice standards.

Woollahra Council is a Child Safe Organisation that embeds the NSW Child Safe Standards across our organisation's culture and practices.

About Woollahra Gallery at Redleaf

Established in November 2021, Woollahra Gallery at Redleaf is Woollahra Municipal Council's flagship cultural venue and a welcoming, collaborative hub where everyone can engage with the arts. Housed in a significant heritage building with a rich civic history, the Gallery reflects Council's vision to be the cultural heart of the LGA, delivering a vibrant and diverse annual program that supports artistic practice, advances cultural development, and broadens public access to contemporary art.

The program comprises Council-produced prizes (including the internationally recognised Woollahra Small Sculpture Prize), curated exhibitions, and Artist-led projects developed through an annual Expression of Interest (EOI), with a focus on presenting exhibitions of local, national and international significance. Complementing the exhibition program is a year-round schedule of public programs, including artist talks, workshops, educational activities, and events alongside the Gallery's Artist in Residence program.

The Gallery Team

The Gallery is managed by 2.6 full time equivalent staff with support from casual staff and volunteers. The Gallery Team, who are a part of Woollahra Council's Community and Culture Department, develops and delivers the annual program at Woollahra Gallery at Redleaf.

Artists in Residence may wish to connect with other teams at Woollahra Council, e.g. Venue Hire, Woollahra Libraries, or the Environmental and Sustainability Team, to support their Residency or Community Engagement Project.



Eligibility

The Woollahra Gallery at Redleaf Artist in Residence program is open to applicants practising across a wide range of disciplines, including visual arts, performance, music and theory. Applicants must be aged over 18 and have the right to live and work in Australia, they must also hold a Working with Children Check and Public Liability Insurance for the period of their Residency. Group applications are permitted; however, each group must nominate one elected individual to act as the key contact and liaison with the Gallery.

Successful applicants will be required to enter into an agreement with Woollahra Council upon commencement of the Residency that covers the provisions detailed in this document, including obligations and expectations of the Artist, Gallery and Council. A copy of this agreement may be obtained upon request.

Open Studio

The Open Studio Event will usually be held on a Saturday afternoon, often in conjunction with other Gallery programming. Open Studios typically commence at 3pm. Dates will be coordinated in advance in consultation with the Artist in Residence. Artists in Residence are encouraged to promote the open studio to their audiences. Woollahra Gallery at Redleaf will manage staffing and costs of additional arrangements such as catering. The Open Studio contributes to community engagement as a key deliverable of the Artist in Residence program.

Community Engagement Project

Community engagement is a key deliverable of the Residency program. Applicants should consider the unique features of the Woollahra LGA in their proposal, review the Woollahra Arts and Cultural Strategy and Action Plan 2024 – 2028 and contact the Gallery Team for further information.

The proposed Community Engagement Project may take many forms but must address one or more of the following objectives:

- Encourage truth-telling about First Nations culture, language, and history, in accordance with appropriate cultural and intellectual property protocols.
- Enable the community to build cultural literacy, including supporting audiences and community members to deepen their understanding of diverse cultural forms, local history, and environmental contexts.
- Enhance and support the engagement of children, young people, families, and schools.

When proposing the Community Engagement Project, Artists should consider:

- Which of the above essential criteria the project will engage with and how.
- The cost of the project, including a realistic budget and alternative funding sources if required.
- The feasibility, including time, energy, materials and resources required to successfully execute the project.
- The nature of the project, including the audience you plan to engage, any activities planned, and how this project connects to your own practice.
- How the project will be promoted to its intended audience.

Below is a short list of examples of past Artist in Residence Community Engagement Projects. Note that some of these projects were additionally supported through Woollahra's Cultural Grants Program as well as other grants:

1. Clock Making Workshop



Image 2. Jacquie Meng, Clockmaking Workshop, 2025.

The AIR Jacquie Meng developed and delivered a school holiday workshop for 15 students aged 7-11 where participants engaged in painting, collage and assembly, creating their own custom working clocks. Working with the Gallery team, the ticketed workshop was scheduled in the annual calendar, promoted through Gallery channels and volunteers were booked to assist. The AIR sourced the necessary materials which the Gallery purchased, the Gallery costs were recouped through ticket sales. The AIR promoted the event to their audience and invited local schools to share the project with their students. Outside of the \$1,600 assigned to each Residency, the AIR did not get paid for delivering this program.

2. Bells in Air



Image 1. Bells in Air, a live concert at Blackburn Gardens, 2025.

Bells in Air, a live concert at Blackburn Gardens (GRANT FUNDED - Individuals) – The AIR Yuta Matsumara coordinated and delivered an afternoon concert at Blackburn Gardens. The free concert engaged two bands from Sydney. The AIR used grant funding to pay the performers, hire the necessary equipment and book Blackburn Gardens and used the assigned Residency money to cover their own time. The AIR promoted the event to their audience and worked with the Gallery team to promote the event through Gallery channels and book volunteers to assist. Outside of the \$1,600 assigned to each Residency, the AIR successfully applied for Woollahra Cultural Grants - individuals to support the project.



Fees and Grants

Woollahra Gallery at Redleaf provides an Artist fee of \$1,600 (inc. gst) per Residency which may be used at the Artist's discretion, including towards project delivery. It is the responsibility of the Artist in Residence to fund the material and labour components of their Residency and Community Engagement Project. Where possible, the Gallery may also contribute nominal support towards the cost of materials for a Community Engagement Project. Should a project require extraordinary or high-cost materials, these costs are the responsibility of the Artist and may be recouped through ticket sales and/or other income generated by the project, subject to prior discussion and agreement with the Gallery.

Woollahra Council offers Grants that may be able to support applicants. The grant round for projects taking place from July 2026 - June 2027 opens on 23 March and closes on 3 May 2026.

More information can be found at woollahra.nsw.gov.au/grants and by contacting the Grants Team grants@woollahra.nsw.gov.au

If you plan to apply for a Grant to support your Residency, consider proposing a plan A and B in your application, in case you are not successful in attaining funding.

Publicity

For successful applicants, the biography, description of practice and images supplied in their application may be used by the Gallery to promote the exhibition on social media and the Gallery website as well as other official Woollahra Municipal Council channels.

Artists may also be required to participate in publicity activities related to the Residency organised by the Gallery and Council and provide images and give interviews to promote the program. The Artist retains copyright of their images and creative works at all times and will be credited in any promotional or marketing materials.

Successful applicants are encouraged to promote their Residency activities with their audiences. If Artists wish to promote their activities more broadly through advertising, the costs and coordination of advertising is the responsibility of the Artist. The Gallery will provide successful applicants with guidelines for promotion.

Selection Process and Criteria

A selection panel comprising members of the Gallery Team as well as an independent assessor will review and assess applications. Successful applicants will be notified by 23 March 2026.

When assessing proposals, the panel uses the following criteria:

- Artistic merit, experience and qualifications (including supporting material/evidence of qualifications).
- Consideration of the specificities of the studio and local government area.
- Adequate supporting material, including images, to assess the proposal.
- Evidence that participating in the AIR program will develop the Artist's practice.
- The Community Engagement Project proposal is compelling, including being clearly and concisely written, as well as being original and of benefit to the local community.
- The proposed scope is realistic, and adequate funding methods/sources have been proposed, if required.
- The Artist has sufficient time and capacity to successfully complete the requirements of the AIR program.

About the Studios

The Studios provided under this program are non-residential. Access is available seven days a week from 7am to 9pm. Access outside of these hours requires prior approval from the Gallery Director.

The Studios, which are situated on the ground level of the Cultural Hub, underneath the Gallery, are fully accessible and air conditioned. Artists will also have access to high-speed internet (Wi-Fi).

As the spaces have heritage features which must be protected, Artists are prohibited from making cosmetic alterations to the space. To support Artists, the Gallery provides methods (e.g. hanging systems) and materials (e.g. floor protection) to carry out their work.

While the building is monitored by security, Artists in Residence are responsible for securing their own studio spaces by locking doors and windows and complying with all building safety requirements.

It is the responsibility of the Artist in Residence to:

- Make their own travel and accommodation arrangements.
- Secure and finance their own Working with Children Check and Public Liability Insurance.
- Prepare or source any materials and equipment required throughout the Residency.
- Fund the material and labour components of their Community Engagement Project.
- Effectively share the facilities and communal areas (kitchen and bathroom), and to respect the privacy and needs of the other Artists in Residence, hirers and other users of the Cultural Hub.

Applicants are encouraged to indicate in their application their preference for a studio or note if they have no preference.

Artist Studio 1

Studio 1 includes a sink within the space and Gallery wire hanging systems to support the display of work. It is best suited to Artists working with painting or materials that require access to water. The studio includes a separate carpeted area with standing desk.



Studio 1

Artist Studio 2

Studio 2 is fitted with a Gallery wire hanging system and features a window overlooking the lift and lower gardens. The space has white walls and is suitable for Artists working across a range of media.



Studio 2

The Cultural Hub

Artists may wish to use the hireable rooms within the Cultural Hub for their Residency activities. For general information and bookings, please visit the [Woollahra Council Cultural Hub venue hire page](#).

If you need the FAQ for venue hire, including terms and conditions visit [Woollahra Council Hall and Venue Hire FAQ](#). You can also email or contact the Venue Hire team directly via venuehire@woollahra.nsw.gov.au



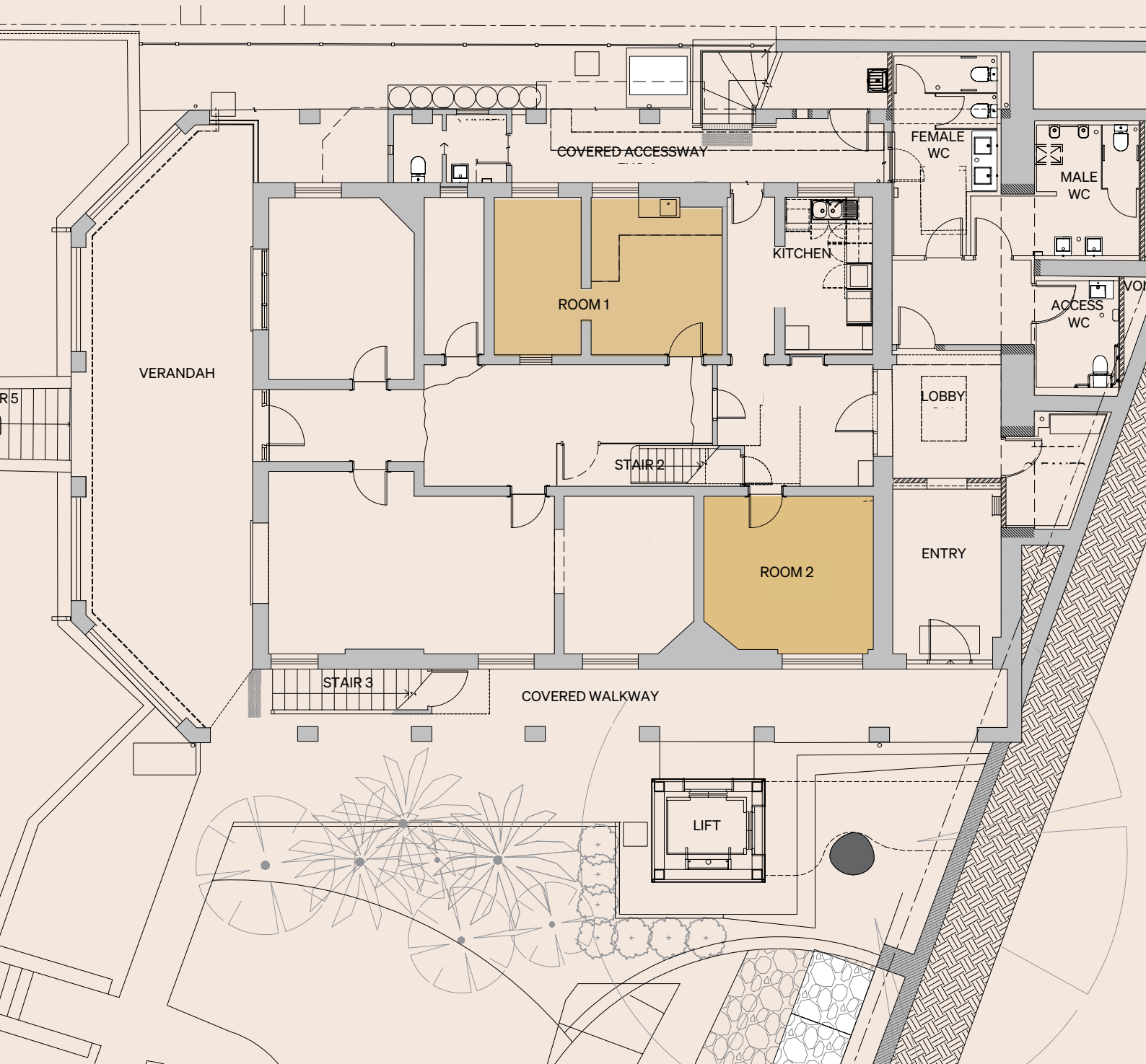
Floorplan

Room 1

20 square metres
Sink / Wet Area
Tiled, Timber and Carpeted Floors
Desk, Shelves, FX Hanging System

Room 2

20 square metres
Timber Floors
Desk, FX Hanging System



Artist in Residence



For any inquires please contact the
Director Woollahra Gallery at Redleaf

Sep Pourbozorgi
548 New South Head Road
Double Bay NSW 2028

E sep.pourbozorgi@woollahra.nsw.gov.au
P 02 9184 7926

woollahragallery.com.au

